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**SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE (AUTONOMOUS), UJIRE – 574 240**

**DAKSHINA KANNADA, KARNATAKA STATE**

(Re-Accredited by NAAC at ‘A++’ Grade)

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**DEPARTMENT OF HOME SCIENCE**

**Proceedings of BOS meeting**

Date: 10-02-2024

Time: 11.00AM

Venue: Webinar Hall

|  |  |
| --- | --- |
| **AGENDA NO** | **AGENDA** |
| SDMCU/UG HSC-BOS/2023-24/01/01 | Reading the minutes of the previous BOS meeting and action taken report |
| SDMCU/UG HSC-BOS/2023-24/01/02 | Revision and Approval of the NEP syllabus:a) Identifying the issues of Gender Equity, HumanValues, Environment, Professional Ethicsb) Identifying the Local, National and Global issues in the coursesc) Identifying skill /employability components |
| SDMCU/UG HSC-BOS/2023-24/01/03 | Revision and Approval of OE/SEC/AECC/VACcourses if anya) Identifying the issues of Gender Equity, HumanValues, Environment, Professional Ethicsb) Identifying the Local, National and Global issues inthe coursesc) Identifying skill/employability components |
| SDMCU/UG HSC-BOS/2023-24/01/04 | Review of results of previous Odd sem. exams and other achievements, feedback of the department. |
| SDMCU/UG HSC-BOS/2023-24/01/05 | Approval of New Courses introduced in the department |
| SDMCU/UG HSC-BOS/2023-24/01/06 | Approval of Programme conducted in the Department* Field Project
* Research Project
* Internship
 |
| SDMCU/UG HSC-BOS/2023-24/01/07 | Finalizing the list of examiners |
| SDMCU/UG HSC-BOS/2023-24/01/08 | Any other matter |

**Members Present**:

|  |  |  |
| --- | --- | --- |
| **Sl No** | **Name and address** | **Designation** |
|  | Ms. Shobha SH.O.D in Home ScienceSDM College, UjireContact No: 9611049396Shobhamerlin8@sdmcujire.in | Chairperson |
|  | Prof. Gayathree K. Assistant Professor, Department of Home ScienceBesant Women’s College, MangaloreContact No:9844309762E-mail Id: thamankargayathree1972@gmail.com | University Nominee |
|  | Dr. RajeshwariAssociate Professor, Department of Home ScienceGovernment First Grade Women’s CollegeBailhongalContact No:9480444661E-mail Id: rajeshwarimscwm@gmail.com | Subject Expertsattended Online |
|  | Dr. Geetha, Professor and DeanDepartment of Nutrition and physical Therapy.SDM Yoga and Naturopathy HospitalShanthivana, DharmasthalaContact No:9449714767E-mail Id: gbsujire@gmail.com | Representation from Industry |
|  | Ms. Swathi MAssistant ProfessorDepartment of Home ScienceBesant Women’s College, MangaloreContact No: 9945327319E-mail Id: swathimgowda1117@gmail.com | Post Graduate Meritorious,Alumni. |

**Members Not Present**:

|  |  |  |
| --- | --- | --- |
|  | Dr. Mamatha, Associate Professor, Department of Resource Management, Smt. V.H.D Central Institute of Home Science College, Sheshadri Road, K.R. Circle, Bangalore-560001, Contact No:9845175373. E-mail Id: drmamatha23@gmail.com | Subject Experts |

The Chairperson welcomed the members and presented the agenda.

**Agenda 1**

**SDMCU/UG HSC-BOS/2023-24/01/01**

**Reading the minutes of the previous BOS meeting held on 18-08-2023 and action taken report**

The Chairperson read out the minutes of the previous meeting and action taken report. The following actions were taken based on the suggestions given by the members.

**Suggestion 1**

To collect feedback from management regarding, development of the department.

**Action Taken**

A feedback form with a series of questions is made and given to the principal; it is then collected and examined to determine the outcome. The principal has responded well to the request for statistics and has also made recommendations for improving publication, research grant intake, and the organisation of seminars, workshops, and conferences at the state and national levels.

**Suggestion 2**

To keep seven pots composting in the department and use nutrition lab waste to prepare manure.

**Action Taken**

We bought a composting bin for kitchen trash for our department under the seed money research grant amount, and we're using it to make organic manure.

The Board approved the agenda and action taken report

**Agenda 2**

**SDMCU/UG HSC-BOS/2023-24/01/02**

**Revision and Approval of the NEP syllabus:**

**a) Highlighting the issues of Gender Equity, Human Values, Environment, Professional Ethics**

**b) Highlighting the Local, National and Global issues in the courses**

**c) Incorporating skill components**

The chairman presented the draft of syllabus developed based on University syllabus and the feedback collected from the stakeholders was reviewed. The members noted all the components stated in the agenda and made the following decisions after considering the suggestions

* To list out the topics related to Gender equity, Human values, Environment issues, Professional ethics, highlighting the local and national and Global issues and skill/employability components in the syllabus.

(Annexure-1)

The Board approved the syllabus with the modifications suggested

**Further the board reviewed the number of courses highlighting employability and skill**

**Enhancement**

Number of courses focusing on employability and skill development are as given below

* Number of courses focusing employability-8
* Number of courses focusing skill development-12

The agenda was approved

(Annexure-1)

**Agenda 3**

**SDMCU/UG HSC-BOS/2023-24/01/03**

**Revision and Approval of OE/SEC/AECC/VAC courses if any**

**a) Identifying the issues of Gender Equity, Human Values, Environment, Professional Ethics**

**b) Identifying the Local, National and Global issues in the courses**

**c) Identifying skill/employability components**

Chairman reviewed the OE/SEC/AECC/VACsyllabus and members suggested to follow the same and no changes were made.

(Annexure-1)

The Board approved the syllabus

**Agenda 4**

SDMCU/UG HSC-BOS/2023-24/01/04

**Review of results of previous even semester exams, achievements and feedback of the department.**

 **RESULT ANALYSIS**

|  |  |
| --- | --- |
| SEMESTER WISE |  |
| Particulars | **FIRST SEMESTER** | **THIRD SEMESTER PAPER VII** |
|  | **No of students** | **%** | **No of students** | **%** |
| Total appeared | 16 | 100 | 14 | 100 |
| Pass | 16 | 100 | 14 | 100 |
| Distinction | 06 | 38 | 08 | 57 |
| First class | 10 | 62 | 06 | 43 |
| Second class | 00 | 00 | 00 | 00 |
| Third class | 00 | 00 | 00 | 00 |
| Fail | 00 | 00 | 00 | 00 |

**OVER ALL RESULT**

|  |  |
| --- | --- |
| Particulars | ALL SEMESTERS |
|  | **No of students** | **%** |
| Total appeared | 30 | 100 |
| Pass | 30 | 100 |
| Distinction | 14 | 46.6 |
| First class | 16 | 53.4 |
| Second class | 0 | 0 |
| Third class | 00 | 00 |
| Fail | 00 | 00 |

**The following department activities and achievements are briefed to the members are as follows:**

1. Organised exhibition “Edunutri” and invited SDM PUC students to create awareness on nutrition and also to campaign about Home Science course.
2. Arranged guest lecture, career orientation, and internship to our II year students.
3. Completed one seed money grant project.
4. Started Lab in Cab extension activity to school children.
5. Celebrated national nutritional week in the month of September at local level.
6. Organised industrial visit to KMF Mangalore and Hamsagiri Rice Mill industry.
7. Faculty attended International FDP programme.
8. Students are participating regularly in student lecture series in the college.

**Feedback reports of the department**

Previous year collected feedback reports from Students, Alumnae’s, Employers, and Faculties were discussed in the board.

Management feedback reports were also discussed in the board.

The Board approved the agenda.

**Agenda 5: Approval of New Courses introduced in the department**

The board recommended that since no new courses are being offered this academic year, they be added in the future for non-home science students of the college or others.

The Board approved the agenda.

**Agenda 6: Approval of Programme conducted in the Department**

* Field Project
* Research Project
* Internship

Chairman presented the details of programmes conducted by the department for the approval by the board. Members appreciated the field visit organised to KMF Mangalore and Rice mill industry, Guruvayankere.

Chairman also explained about the mini projects of 6th semester and its strategy developed.

Chairman readout the details of internship for odd semester.

The Board approved the agenda.

**Agenda 7: The draft list of examiners was presented for approval.**

**The list is updated based on the following suggestion by the members.**

1. Addition of the BOE member are as follows:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Dr.Rajeshwari | Associate Professor, | Department of Home ScienceGovernment First Grade Women’s College, BailhongalContact No:9480444661rajeshwarimscwm@gmail.com |
|  | Dr. BalakrishnaShetty | Professor | Department of Bio-ChemistrySDM College of Naturopathy and Yogic Science, UjireContact No: 9448260800 |
|  | Ms. Prithvi. M | Assistant Professor  | Department of Home ScienceBesant women’s College, Mangalore Contact No:7353029107prithvim9@gmail.com |

1. Deletion of Dr. Kowsalya, Associate Professor, Smt. V.H.D Central Institute of Home Science, College, Bangalore, as she is retired.

Revised list is approved. (Annexure 2)

**Agenda 8** : **Any other matter**

* The chairman presented the details about best practices of the department such as, practical presentations, Incubation programme; Alumni lecture programme, and workshops etc. The members appreciated the department best practices.
* Members proposed signing a Memorandum of Understanding (MOU) with SDM Hospital to facilitate future student internship arrangements.
* Members recommended that new courses in food preservation, textiles, interior design, and beautician be offered to aid in the growth of the department.
* Members appreciated the effort for bringing up the department and managing by one hand.

Meeting concluded with vote of Thanks

 Sd/-

 Ms. Shobha S

 (B.O.S Chairperson)